

## MINUTES FOR JUNE 7, 2016

The regular meeting of the Valley Township Board of Supervisors was held on Tuesday, June 7, 2016, at the Township Municipal Building, 890 West Lincoln Highway, Coatesville, PA.

The meeting was called to order at 7:48 p.m. by Chairwoman, Patrice Proctor. Those in attendance were supervisors Kathy O'Doherty, Arlin Yoder and Patrice Proctor. Also in attendance were Robert Glisson (Township Manager); Ed Rasiul of Pennoni Associates (engineer); and Alan Jarvis (solicitor). Supervisor Christopher Lehenky and Supervisor Joe Sciandra were absent.

An executive session was held at 6:30 p.m. prior to the meeting to discuss personnel issues and items on the agenda.

### **CITIZENS COMMENTS ON AGENDA ITEMS:**

None

**Mr. Yoder made a motion to take the agenda out of order. Ms. O'Doherty seconded the motion.**

Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

**Mr. Yoder made a motion to add under new business: #3) Grant Application for South Mt. Airy Road; #4) Grant Application for Manor Road Stormwater and #5) Grant Application for Sucker Run Stream. Ms. O'Doherty seconded the motion.** Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

### **BOARD GENERAL COMMENTS:**

Ms. Proctor stated that Valley Day will be held on Saturday, August 13, 2016, from 12:00 p.m. to 5:00 p.m. She noted that the Red Alert Band will be performing from 3:00 – 5:00 p.m. Volunteers and food and craft vendors are needed.

Ms. Proctor also noted that the Parks and Recreation Authority will be hosting a Casino Bus Trip to Caesars Palace in Atlantic City on Saturday, August 27. Bus will depart at 10:00 a.m. and return by 8:00 p.m. Estimated cost is \$22 per person and each person will receive a \$15.00 voucher back.

### **CITIZENS' COMMENTS:**

Carlyn Vickers, Oakcrest HOA – Ms. Vickers inquired if there were any updates on the Oakcrest 1 punch list, dedication or escrow release. Mr. Rasiul advised that he had issued a lengthy punch list to the developer. He noted that he would not recommend dedication to the Board of Supervisors until the list is addressed. He also stated that no release of escrow was recommended as there are too many outstanding issues. He did note that he had received legal documents for dedication of roads and easements which have been reviewed, forwarded to Solicitor Jarvis for review and comment, and returned to the developer.

Ms. Vickers also inquired if parking was permitted on Glencrest Road across from the single homes. She reported that she just started seeing the parking recently and it is after the construction crews have departed. Mr. Yoder stated that he would look at the area in question.

Richard Lutz, 309 Jenville Court – Mr. Lutz advised that he had received an estimated bill for the 2<sup>nd</sup> Quarter in 2015 as a reading could not be taken. Their third quarter bill was high and he had requested a new meter be installed. He stated that the usage is back to their “normal” usage and requested an adjustment for their 3Q 2015 bill. Ms. O'Doherty noted from the Township account documentation that there had been a leaky toilet. Mr. Lutz advised that they did not have any issues with their plumbing or leaks. Mr. Yoder stated that the Township documentation notes his wife advising Township staff on September 30, 2015, that they had recently fixed toilets because one was running. Mr. Lutz advised that he was unaware that his wife had reported a leak in the toilet. Mr. Yoder stated that he was sympathetic, however, the Township has paid for this water and could not make an adjustment.

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Jarrett Jackson, Coatesville NAACP – Mr. Jackson advised that he was following up on the recent incident at the Chester County Airport regarding the tampering with letters on the message sign. He stated that in following up with Chief Friel on May 9 he was told the case was still under investigation. Mr. Jackson stated that he is unsatisfied with the progress. He noted that he will be requesting a police report within 30 to 60 days. He also stated that he continues to work with the Airport Authority. He advised that if he does not receive a report, they will “take it to the next step”.

He noted from a resident standpoint, that he has resided in Coatesville Heights for years. He stated that he has noticed speeding on Glencrest and East Glencrest Road increasing over the years as more and more developments have gone in over the years, such as Millview, Oakcrest, etc. He stated that he would authorize the police to sit in his driveway to watch for those littering, speeding and running the STOP signs.

### **OLD BUSINESS:**

Consideration/discussion to revise the schedule for the Main Street Culvert Replacement Project – Mr. Rasiul advised that the contractor was notified by his pre-caster that they are backed up due to a major state contract and that the casting company’s design may not be delivered to the contractor until mid-June. Mr. Rasiul stated that this should not affect the completion deadline. **Ms. O’Doherty made a motion to extend the casting design deadline to June 17, 2016. Mr. Yoder seconded the motion.** Question: Ms. O’Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Consideration/discussion to approve Custom Computer’s proposal for monthly back up service for \$125 per month with “PA Back Up” to include a one-time set up fee of \$100 – **Mr. Yoder made a motion to approve Custom Computer’s proposal for monthly back up service for \$125 per month which includes a one-time set up fee of \$100. Ms. O’Doherty seconded the motion.** Question: Ms. O’Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

### **NEW BUSINESS:**

Consideration/discussion regarding 2016 Paving Program – Ms. O’Doherty questioned how late in the year paving could be done. Mr. Rasiul stated that typically through October but perhaps into November. Ms. O’Doherty asked Mr. Glisson if he could have a proposed 2016 plan to the Board within the week. Mr. Glisson stated he would have it by the next meeting. Mr. Yoder advised that it would be helpful to have the information prior to the meeting in order to review. **Mr. Yoder made a motion to table any decision regarding the 2016 Paving Program. Ms. O’Doherty seconded the motion.** Question: Ms. O’Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Lillian Lukcas – Ms. Lukcas advised that she lives in the Millview Development and had complaints regarding the traffic on Glencrest and Manor Roads. She said she went to a Coatesville City Council meeting and they instructed her to come to Valley Township. She stated that it is dangerous at the bridge. Installing a mirror was mentioned, but it was believed that a mirror is not acceptable and may have a liability risk. Ms. Proctor asked that appropriate, legal signage be investigated for that area.

Consideration/discussion to grant a discount/reduction for a water bill for Sandra Smothers, 109 Beacon Street– The account history was reviewed from documents submitted from Township Administration as well as Ms. Smother’s eMail of May 23 requesting relief for a high bill. **Mr. Yoder made a motion to not grant any relief for the water bill for 109 Beacon Street. Ms. O’Doherty seconded the motion.** Question: Ms. O’Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Consideration/discussion to apply for Chester County Department of Community Development DCGB Grants for: a) South Mt. Airy Road, b) Manor Road stormwater, and c) Sucker Run Stream – **Mr. Yoder made a motion to proceed to submit grant applications under the Chester County Department of**

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**Community Development DCGR Grant Program for a) South Mt. Airy Road, b) Manor Road stormwater improvements, and c) Sucker Run Stream. Ms. O’Doherty seconded the motion.**

Question: Ms. O’Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Ms. O’Doherty asked Mr. Glisson to take charge of the grant application submissions.

#### **SOLICITOR’S REPORT:**

Attorney Jarvis reported on the following items:

- Mr. Jarvis advised that he had received a phone call and follow-up eMail from George Broseman inquiring about a possible meeting of his client, Valley Suburban, with the Township’s engineer, solicitor, and possibly two Valley Township Board members. The Board concurred that they would prefer Mr. Broseman and/or his client to come to a public meeting.
- Mr. Jarvis confirmed with the Board of Supervisors their intent to follow through with Mike Nolen’s notification to the Board of Supervisors in his letter of May 11, 2016, formally requesting the appointment of an arbitrator to review Pennoni’s invoice. It was noted that Mr. Rasiul had submitted four potential firms for arbitration. To date they have not received any firm list from Mr. Nolen or his representative(s). The Board concurred that Mr. Rasiul should file for arbitration.
- Mr. Jarvis reported that he has provided Fronefield Crawford with copies of the Oakcrest 1 professional fee billing that was prepared and originally forwarded to Nancy Yost of Grosvenor Investment Management US Inc./Envision Land Use.
- Mr. Jarvis reported that he has provided Arthur L. Sagnor, III, Esquire with the outstanding professional fee invoices for the London Tract (a/k/a Wickford Chase, Pleasant Valley) subdivision. Mr. Sagnor represents the bank. Ms. O’Doherty inquired if they are aware of the homeowners association requirement. Mr. Jarvis confirmed that they are aware and that homeowner names and address were provided by the Administration office.

Mrs. O’Doherty inquired about the status of 123 Burgundy Lane with regards to the expired conditional U&O permit. Mr. Glisson advised that he believes a notification was to be sent to the homeowner by the end of the month from the Codes Department.

#### **ENGINEER’S REPORT:**

Mr. Rasiul read and submitted the engineer’s report which is on file at the Township Office.

Ms. O’Doherty inquired about the permit plot plan reviews done for Oakcrest 2. Mr. Rasiul confirmed everything was fine.

Ms. O’Doherty inquired about flushing of hydrants. Mr. Glisson confirmed that hydrant flushing had begun during the night on June 6 and will continue through Thursday night. Mr. Glisson stated in response to Ms. O’Doherty’s inquiry about letter notification to residents, that signs are posted in the affected area notifying them of the flushing.

Ms. O’Doherty inquired about the comment under “General Township Coordination” regarding “responded to questions about past test pit and infiltration testing that was performed when the Township’s Maintenance Garage was constructed”. She asked if that was an internal inquiry. Mr. Rasiul confirmed that it was with respect to the new building project.

At 9:10 p.m., Mr. Jarvis and Mr. Rasiul departed the meeting.

Mr. Yoder inquired about the status of the property at the Airport. Mr. Glisson stated that it was his understanding that the Airport was notified and weeds were cleared. Marjorie Runk, who made the initial complaint at the May 17, 2016 meeting, disagreed. She stated that they have “mowed” the yard, but that the weeds are so high around the house that you can barely see the house. Mr. Glisson advised that the

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Codes Office sent a letter to the Airport Authority advising that they had 30 days to apply for a demolition permit or to begin to rebuild the structures to bring them into compliance. Ms. Runk was asked if she could bring in pictures. Mr. Glisson also advised that he would follow up with the Codes Officer.

Ms. Proctor noted that although we are only in June, the Board should begin looking into the budget process for next year. The Board also approved the Secretary/Treasurer to register for a PSATS Course to be held on June 9, availability pending, for "Working with Less: Tools to Manage Municipal Budgeting Today".

Ms. O'Doherty reported that she had seen a letter that was sent to the Hillview HOA from the Chester County Health Department regarding an inspection of the Hillview basin which resulted in mosquito larvae being found. She stated that she requested a copy be forwarded to the Township Secretary. Upon receipt, it will be forwarded to the Board of Supervisors.

#### **MANAGER'S REPORT:**

Mr. Glisson reported, as noted in the Engineer's Report, that he attended a meeting with the City of Coatesville regarding the rehabilitating of Manor Road and addressing the erosive flow conditions generated from the Millview Development.

Mr. Glisson stated that he has talked with David Porter, Chair of the Environmental Advisory Council, regarding MS4 minimum control measure coordination.

Mr. Glisson reported that he will be attending an upcoming MS4 seminar along with Ed Rasiul.

Mr. Glisson distributed information that he received at a recent Western Chester County Regional Planning Meeting that was provided by Alan Slobokan, Project Consultant, of the Chester County Economic Development County on Manufacturing Alliance, a group that currently targets 9<sup>th</sup> grade students to get them interested in manufacturing. The organization has a presence in many school districts in Chester and Delaware counties and Mr. Slobokan will be meeting with the CASD Superintendent in the near future.

Mr. Glisson thanked the Board of Supervisors for allowing him to attend the recent APMM Conference.

#### **DEPARTMENT REPORTS:**

Solid Waste/Recycling/Roads/Sewer/Water – Written report for the period May 29 through June 5, 2016, was distributed and is on file at the Township Office.

#### **PUBLIC COMMENTS:**

None

#### **ADJOURNMENT:**

Ms. O'Doherty made a motion to adjourn and Ms. O'Doherty seconded the motion. All affirmed. The meeting adjourned at 9:30 p.m.

Janis A. Rambo  
Township Secretary